

**Randolph Middle School PTO
Board Meeting Minutes
December 13, 2016**

The Randolph Middle School PTO held a meeting of the PTO Board on December 13, 2016 in the RMS media center. President Lia Benton presided. Mary Rantala served as Secretary. The meeting was attended by Principal Brian Bambauer, Robin Hill, Tara Howard, Sassy Lojko, David Slater, Jeff Nemecek, Diane Crowther, Lisa Landrum, Kim Stojkovich, Andee Smith, Colleen Dugan, and Karen Carpenter.

Call to Order

Lia Benton called the meeting to order at 6:03 p.m.

Approval of Minutes

The board approved the minutes from the November PTO meeting.

Principal's Report

- Mr. Bambauer shared that a new superintendent will soon be selected.
- Mr. Bambauer is participating in the Phase II CMS student assignment meeting tomorrow.
- There are only 3 days of school next week due to upcoming winter break. Students will return to school on January 4. An early release day is scheduled for January 13.
- Mr. Bambauer thanked the PTO for a great staff appreciation week.

President's Report

- Ms. Benton reported that the new green benches installed outside have been fixed but still need some further work.
- School tours for prospective parents are ongoing.

Treasurer's Report

- Ms. Stojkovich reported on the financials as of November 30.
- Capital campaign is approximately \$2,000 away from meeting goal. Matches still need to come in and are not included in this figure.
- The financials for October and November were approved as presented.

Committee Reports

- *Field Trips*: Participation rate on the 8th grade trip to Atlanta is low (no responses yet; first payment due Dec. 19). School will explore sending out more communications.
- *Scholarships*: Andee Smith reported that efforts continue on how to best identify and determine scholarship needs and amounts for future field trips. This is a difficult process to manage. The board discussed that this is mostly driven by not having costs of the trips known very far in advance. Planning is a lot of work for teachers; the board discussed having a parent representative assist with this each year. This seems doable since most trips are a repeat of a trip taken the year before.

- *Direct Giving:* Robin Hill reported that there is a final yearend push underway. 170 donors have contributed so far. Tax letters have been sent by email. We have almost achieved the goal of \$40,000.
- *Critical Needs:* Sarah Morgan reported that Randolph is sponsoring 15 students this holiday season. The gifts have been purchased and Sarah asked for assistance with wrapping them on Monday, December 19 at 9:30 a.m. Bring tape and wrapping paper donations to the front office. Each student sponsored receives 2 shirts, 2 pants, a coat or shoes, and personal items.
- *Prospective Parents:* On behalf of Dana Burgess and Shelia Poku-Kankam, Lia Benton reported that there is a new prospective parent night on January 12 at 6:30 p.m.
- *Spirit Nights:* On behalf of Katie Benston, Lia Benton reported that the next spirit night is tomorrow, Wednesday December 14, at Smashburger. Kids 12 and under eat free from the kids menu and the school receives financial benefits.
- *Communications:* Jeff Nemecek presented the draft of the new RMSPTO Communications Policy and after a silent review by each member it was approved as presented. Lia Benton will ask Steve Carpenter to put the policy on the website.
- *Beautification and Bleacher Project:* The board briefly discussed that Meghan Manges would give an update on the field drainage investigation in January. Lia Benton shared that Beautification chair Heather Terrell has identified another drainage problem(s) in the parking lot as well; Heather will be getting a bid on fixing this.

The next board meeting is scheduled for January 10 at 6:30 p.m.

The meeting was adjourned at 6:50 p.m.

Mary Rantala, Secretary

Attachments:

Agenda

Financials

RMSPTO Communications Policy