

**Randolph Middle School PTO
Board Meeting Minutes
April 4, 2017**

The Randolph Middle School PTO held a meeting of the PTO Board on April 4, 2017 in the RMS media center. President Lia Benton presided. Mary Rantala served as Secretary. Brian Bambauer, Colleen Dugan, Karen Carpenter, Sassy Lojko, Meghan Manges and Janice Taylor were also in attendance.

Call to Order

Lia Benton called the meeting to order at 6:35 p.m.

Approval of Minutes

The board approved the minutes from the March PTO meeting.

Treasurer's Report

- Colleen Dugan presented this month's financials (see attachment). Items of note include the following:
- Income: Book fair for the spring of 2017 is complete and Direct Give contributions continue to come in.
- Expenses: Under 'IB Support,' there was a large purchase of flags displaying the attributes of an IB Learner that will be used during open houses and then displayed inside the school at other times of the year. Under Tech Support, a Smart Board was purchased for the one remaining teacher at RMS without one.
- Allocations (approved at a prior meeting): \$7850 was moved from Unallocated Funds to the 'Spectator Drainage and Seating' line item. \$1500 was moved from Unallocated Funds to Beautification for the new athletic field. \$400 was moved from Unallocated Funds to Staff Appreciation for new microwaves. \$800 was moved from Unallocated Funds to Garden for the SAC garden and kitchen project. There was general discussion about the movement of monies from Unallocated Funds to the new Teacher Grant Program. We will clarify the proper accounting for this at a subsequent meeting.
- The financials were approved.

Principal's Report

- Phase I of the CMS Lottery is complete; there is a waitlist of 170 students for 6th grade next year. This is 50 more students than the waitlist at this time last year.
- The new Student Assignment Plan is to be unveiled at the April 25 CMS School Board meeting.
- A survey is being circulated to parents regarding the grade level field trips.
- The Raider Rally was held last night for rising 6th graders and it was very well attended. Attendees purchased \$1500 in Spirit Wear items.
- Mr. Bambauer thanked the PTO for the breakfast hosted by Staff Appreciation two weeks ago.

President's Report

- The Board for next year is almost complete. Still looking for several positions. The board will vote on the roster next month, and then the General PTO will vote on this at the next General PTO meeting at 6:00 p.m. on May 9, prior to the Orchestra concert. (see attachment).
- Ms. Benton read a thank you letter from Mr. Weber for funding the Athletic Field. It will be ready for fall of 2017.
- Ms. Benton read over a Teacher Grant committee/process memo from Robin Hill. This is moving forward. One item to discuss and vote on is whether or not to limit the size of an individual grant. Ms. Benton will circulate information on this and solicit a vote in a follow up email to the Board.
- The board discussed fundraising and goal setting in general, encouraging Mr. Bambauer to 'dream big.' Mr. Bambauer is going to research some additional TD staff training opportunities.
- The board moved the June meeting original scheduled for Tuesday, June 6 to Tuesday, May 30.
- On behalf of Staff Appreciation chair Lisa Landrum, Ms. Benton announced that the next staff appreciation event is Staff Appreciation Week the first week of May (details still to come). Ms. Landrum also asked for one more person to sponsor a teacher for the Cross Country for Youth Bowl-A-Thon (sign up genius link is in the eBlast).
- On behalf of Nominations Committee Diane Crowther, the following positions are still not filled: President-Elect, Treasurer Shadow (to take over Treasurer position in 2018-2019), Website chair, Advocacy Chair, Trip Planning Chair, Beautification Chair, Student Recognition/8th Grade Fever Week Chair, Direct Giving Co-Chair, Community Partnerships/Spirit Nights Chair. (See attachment)
- Secretary Mary Rantala asked for ways in which the PTO could help create more of a sense of community within the student body, in particular, the new 6th Graders. The Board discussed the challenges of this within a full magnet school. Mr. Bambauer is going to continue to encourage the 6th Grade Teams to work on this and the PTO will host a 6th Grade event (popsicles or ice cream) prior to the Open House for New Students, already scheduled and at which there will already be a lot of 6th graders present.

On Tuesday, May 9, there will be both a PTO Board meeting and a General PTO meeting. The PTO Board will meet at 6:00 p.m. in the library. The General PTO meeting will meet at 7:00 p.m. in the cafeteria followed immediately thereafter by the Orchestra concert.

The meeting was adjourned at 7:30 p.m.

Mary Rantala, Secretary

Attachments:

Agenda

Financials

2017-2018 PTO General Board