

**Randolph Middle School PTO
Board Meeting Minutes
March 14, 2017**

The Randolph Middle School PTO held a meeting of the PTO Board on March 14, 2017 in the RMS media center. President Lia Benton presided. Mary Rantala served as Secretary. Brian Bambauer, Katie Benston, Diane Crowther, Robin Hill, Tara Howard, Karen Jones, Sassy Lojko, David Slater, Andee Smith, Kim Stojkovich, and Janice Taylor were also in attendance.

Call to Order

Lia Benton called the meeting to order at 6:35 p.m.

Approval of Minutes

The board approved the minutes from the February PTO meeting.

Treasurer's Report

- Kim Stojkovich presented this month's financials (See attachment). Direct Donations has exceeded its budget. Staff Appreciation has more money to spend than previously reflected due to a change in line items. The financials for February 2017 were approved.
- Lia Benton will be distributing budgeting documents to each Committee Chair over the coming weeks. These will show each committee's budget from 2016-2017 and will solicit budget requests for 2017-2018.

Nominating Report

- Diane Crowther reported that almost all PTO positions for 2017-2018 are filled. The Nominating Committee is still looking for the following positions: President-Elect, Direct Give Co-Chair and Class Trip Liaison. The Nominating Committee is also looking for someone to 'shadow' this year's Treasurer (Kim Stojkovich) in preparation for taking on the role of Treasurer for the 2018-2019 school year.
- The slate will be presented and voted on May 9, 2017 at a General PTO meeting held at 6:00 p.m. prior to the RMS Band Concert.

President's Report

- The RMS PTO has exceeded its budgeted Direct Give donations and must decide how to spend the extra funds. Ms. Benton presented several funding requests:
 - Spectator Drainage and Seating: Meghan Manges has been working with a variety of consultants and contractors to find a solution to the flooding issue around the bleachers by the football field. The PTO board approved a \$12,558 proposal from Steve Hirsch Landscape Architects. See attachments for further detail. The drainage issue in the corner of the bus lot will fall into the combined funds budgeted for Beautification and Habitat committees and is being worked on by Beautification Committee chair Heather Terrell.
 - Team Lead Requests: Mr. Bambauer solicited the Team Leads within RMS and received the following requests:

- The RMS Athletics Department requested that some land in front of the baseball fields be converted into an athletic field. This could be used by gym classes and sports teams. The total cost is estimated to be \$3,000. The PTO board approved moving \$1,500 to the Beautification line item to be used towards this project. The RMS Athletic Department is able to fund the remaining expense.
- The staff requested 2 new microwaves in the break room. The PTO board approved moving \$400 to the Staff Appreciation line item to purchase these appliances.
- There is one remaining teacher in the school without a Smart Board. The PTO board approved using funds from the Technology Support line item to fund this request.
- The SAC teachers would like to start a vegetable garden at RMS, teach environmental classes within the garden and build a simple kitchen where the produce could be processed and consumed. The PTO board approved moving \$800 to the Garden line item, and approved allocating the \$750 already in the Garden line item to this project as well.
 - The PTO board approved purchasing several new tables for general PTO use.
 - The PTO board discussed creating a Teacher Grant Program, wherein a committee would be created headed by Robin Hill and comprised of several parents and staff members. Teachers will have a process by which they can submit grant requests to the committee to fund individual initiatives. Robin Hill and Diane Crowther will work on creating guidelines and structure for this committee and will report back to the board. The PTO board approved \$2600 for this program initially, with more to come.

Committee Reports

- **Direct Give** Co-Chair Robin Hill will send a special e-blast thanking the school community for its support of this year's successful campaign.
- On behalf of **Prospective Parents** Co-Chair Shelia Poku-Kankam, Lia Benton shared that the next open house is Thursday, March 16, 2017. Shelia is in need of several more volunteers.

Principal's Report

- Mr. Bambauer reported that the new student event previously entitled "Raider Roundup" has been renamed "Raider Rally." Mr. Bambauer, Lia Benton, and Diane Crowther will work together to film the video to be shown at that event.

The next board meeting is scheduled for April 4, 2017 at 6:30 p.m. The meeting was adjourned at 7:30 p.m.

Mary Rantala, Secretary

Attachments:

Agenda

Financials

Landscape Detail

*Landscape Estimate
Practice Field Proposal*