**Randolph Middle School PTO**

**Board Meeting Minutes**

**October 10, 2017**

The Randolph Middle School PTO held a meeting of the PTO Board on October 10, 2017 in the RMS Library. President Diane Crowther presided. Mary Rantala served as Secretary via conference call. Tara Howard voted via email. The meeting was attended by Board members Brian Bambauer, Adrienne Campolmi, Cathy Click, Colleen Dugan, Robin Hill, Maragaret Huckabee, David Slater, Andee Smith, Kristin Dodd-Tarleton, Brendan Walsh, and Sandy White. Additionally, the meeting was attended by parent Janice Taylor.

**Call to Order**

Diane Crowther called the meeting to order at 6:00 p.m.

**Introductions**

All present introduced themselves and identified the committee that they represent.

**Principal’s Report**

Principal Brian Bambauer reported.)

* **Bond Vote**: An important issue affecting our students and staff will come before voters Nov. 7 with the $922 million Charlotte-Mecklenburg Schools bond proposal. If the bond is approved, CMS would build 17 new schools and provide renovations or additions to 12 others. The bond would significantly impact learning—providing state-of- the-art technology and classrooms and learning spaces that encourage collaboration and flexibility, equipping students for success in the 21st century. Seventy-eight percent of CMS schools are at or over capacity and many were built in the 1950s. The bond would relieve overcrowding throughout the district. Schools impacted include a new replacement school for Landsdowne Elementary and a large renovation of three halls at East Meck High School. For more information on the CMS school bond, please contact the school office or visit the CMS website here. To vote in the November election, you can register to vote until Oct. 13. Same-day, in-person registration and voting can be done Oct. 19-Nov.4. To learn more, visit the Mecklenburg County Board of Elections website. The board then discussed ways to disseminate this information through SLT and through the PTO through eBlast.
* **Early Release Day**: There will be a CMS Early Release day next Wednesday, October 18, at 1:15 p.m. RMS teachers will participate in professional development training related to updating IB plan, including- ensuring alignment of state standards, student tasks, and student assessments.
* **Teacher Workday:** There will be a teacher workday on October 30.
* **CMS Lottery**: CMS has changed its lottery dates and windows for this year. As a result, there will be an additional open house at RMS on October 24 at 9:30 a.m.

**President’s Report**

(President Diane Crowther reported.)

* **Board Positions:** Adrienne Campolmi has been nominated as President Elect for this school year, and Marina Badir has agreed to take on the Parent Coffee/Seminars position. We are still in search of a PTO Membership chair and someone to shadow our Treasurer this year to take it on in 2018-2019. Committee chairs, please use your resources to help identify candidates.
* **Board Requirements:** RMS PTO Bylaws require that all RMS Board members are required to join the PTO and execute a Code of Ethics form by the October PTO meeting.  Mary Rantala will reach out to those missing the Code of Ethics form and Diane Crowther will reach out to those who have not yet joined the PTO.
* **eBlasts:** Every committee chair is able to submit items to Jeff Nemecek for inclusion in the weekly eBlast. Jeff will format it to fit the structure of the eBlast. You may include sign up genius links or other links as well.
* **Beautification**: It was noted that several bushes and crepe myrtle trees have been inappropriately trimmed by CMS landscaping contractors. The Board is disappointed in these results. RMS has no property manager assigned to it at the moment so it is unclear to whom we should complain.

**Treasurer’s Report**

(Assistant Treasurer Colleen Dugan reported.)

* **Financials:** Colleen discussed the financials as of September 30, 2017, including the following items of note:
	+ **Annual Campaign**: The Direct Give campaign has raised almost $16,000, or 40% of its goal.
	+ **Book Fair**: The book fair ended up making some profit after all the expenses were settled.
	+ **Membership/ Agendas**: Membership income is higher than expected, while Agenda expense is higher than expected. These differences may be that money collected at RMS Open Houses may have been incorrectly listed by volunteers as Memberships instead of listed as payments for Agendas. This will be researched.
	+ **Spirit Wear:** Spirit wear is $900 short of break even.
	+ **Committees:** Committees should be spending their budgeted amounts or notifying the Treasurer of any anticipated changes. We do not want money left at the end of the year that we have to decide how to spend at the last minute.

**Committee Reports**

(As reported by Committee Chairs)

* **Direct Give:** Robin Hill reported that the Direct Give campaign is a little behind last year, and predicts that the campaign may fall short of last year’s results by $6,000 to $8,000. Some of this is attributable to a change in matching gift procedures by certain companies. Robin is working on this. Also, she noted that there may be a way to avoid PayPal transaction fees. She is researching that as well.
* **Staff Appreciation:** Diane Crowther reported for Angie Lowe that there is a staff appreciation breakfast this Friday, October 13. She is in need of more fruit and breakfast casseroles. http://www.signupgenius.com/go/10c0f48a8af2ba57-°©‐october2
* **Scholarships:** Andee Smith verified with Mr. Bambauer that the planning for class trips is underway and that there will be a need for scholarships.
* **Teacher Grants**: Sandy White reported that the grant committee has received eight grant applications. All were in need of revision and will be resubmitted. Sandy encouraged parents to direct teachers to the grant committee with funding requests.

**Approval of Minutes and Financials**

The Board approved minutes from the September 2017 Board meeting and approved the financials as of September 30, 2017 as presented.

**Upcoming Dates:**

* The next Board meeting is scheduled for November 14, 2017 at 6:00 p.m.
* Early Release Day on October 18
* Spirit Night at Smashburger on October 19 from 4:00 to 9:00 p.m.
* RMS Open house for prospective parents on October 24 at 9:30 a.m.
* End of first quarter on October 27.
* Teacher workday on October 30
* RMS Open house for prospective parents on November 16 at 9:30 a.m.

The meeting was adjourned at 6:47 p.m.

Submitted by Mary Wright Rantala, Secretary