**Randolph Middle School PTO**

**Board Meeting Minutes**

**December 12, 2017**

The Randolph Middle School PTO held a meeting of the PTO Board on December 12, 2017 in the RMS Library. President Diane Crowther presided. Mary Rantala served as Secretary. Board members Andrew Bell, Lia Benton, Adrianne Campolmi, Kristin Dodd-Tarleton, Colleen Dugan, Robin Hill, Sassy Lojko, Jeff Nemecek, David Slater, Kim Stojkovich, Jane Strader, and Sandy White attended. RMS Parent Janice Taylor also attended.

**Call to Order**

Diane Crowther called the meeting to order at 6:02 p.m.

**Approval of Minutes and Financials**

The Board approved the minutes from the November 2017 Board meeting.

**Treasurer’s Report**

(Treasurer Kim Stojkovich reported.)

* **Financials:** Kim discussed the financials as of November 30, 2017, including the following items of note:
	+ **Budget:** Committee chairs should plan on spending their money soon. Our budget will be very tight this spring and your budgeted amounts may not still be available later in the school year. The $8k in unallocated funds is a bit of a cushion
	+ **Big items:** There was a large spirit wear purchase last month but there shouldn’t be any more spirit wear orders this school year.
	+ **Approval:** The Board approved the financials as presented.

**Principal’s Report**

(Assistant Principal Andrew Bell reported.)

* **Thank you**: Thank you to the PTO for helping with the fall Open Houses and with the first quarter A/B honor roll party.
* **Upcoming dates**: 7th grade trip to Sky Zone, 7th grade movie, Psychologist Jonathan Hetterly from Southeast Psyche will present a lecture to interested parents one evening.

**President’s Report**

(President Diane Crowther reported.)

* **Nominations**: The nominations committee typically begins work in February. Mary Rantala has suggested that we create a policy document outlining a smooth procedure for nominations. Lia, Sandy, Mary and Adrienne agreed to work on it. President Elect Adrienne Campolmi will lead. Mr. Bell pointed out that we have students from 52 feeder schools, so it is hard to tap into all the interested parents. A policy document should be created for January meeting. One helpful option is to ask Piedmont IB how they address their nominations. Diane will send the group a list of where all the students come from. Mr. Bell suggested handing out forms about nominations to parents dropping their kids off in carpool in the morning.

**Committee Reports**

(As reported by Committee Chairs)

* **eBlast:** Chair Jeff Nemecek is looking for a replacement for next year to learn the platform. He estimates that the commitment is 1-2 hours per week.
* **Staff Appreciation:** Angie Lowe reported that the Pizza Peel pasta event was well received. Staff will receive fresh bread from Great Harvest Bakery on Monday for the holidays.
* **Parent Coffees and Seminars:** President Diane Crowther reported that Psychologist Jonathan Hetterly will give a presentation to parents the evening of January 4th regarding middle school child development.
* **Critical Needs:** Chair Jane Strader reported that RMS is sponsoring 13 students this holiday. All gifts have been covered. Please donate wrapping paper supplies.
* **Direct Giving:** Chair Robin Hill reported that matches continue to be down. We have the same number of donors but a lower average donation amount. She is still trying to work through the Wells Fargo matches. She estimates we will raise only approximately $30,000 this year, under budget.
* **Community Partnerships and Spirit Nights:** Chair Sassy Lojko reported that there is a spirit night tonight at Smashburger.

**Upcoming Dates:**

* December 13 at 7:00 p.m. Chorus Concert
* December 20-January 2 Winter Break
* January 4 6:00 p.m. Jonathan Hetterly presentation, Middle School Talk
* January 9 at 6:00 p.m. Next Board Meeting

The meeting was adjourned at 6:50 p.m.

Submitted by Mary Wright Rantala, Secretary

***Attachments:***

*November 2017 Financials*