**Randolph Middle School PTO**

**Board Meeting Minutes**

**October 16, 2018**

The Randolph Middle School PTO held a meeting of the PTO Board on October 16, 2018, in the RMS Media Center. President Adrienne Campolmi resided. Brad Lindsey served as Secretary. Board members Leah Nazworth, Kara Deir, Sandy White, and Marina Badir attended, as well as Principal Brian Bambauer.

**Call to Order**

Adrienne Campolmi called the meeting to order at 6:03 p.m.

**Approval of Minutes**

The members present voted to approve the minutes from 9/11

**Principal’s Report**

(Principal Bambauer reported)

* PTO Parent Coffee was well attended
* Have not yet heard about Hurricane Michael make-up days
* No make-up days for Florence
* In 2nd phase of water testing (CMS testing all spigots and water fountains)
  + Results will be made public at conclusion of testing
* No school on 10/31
* 30th is end of 1st quarter
* Nov 8th – Prospective Parent Open House
* All positions filled except .5 ESL teacher (joint with Sedgefield Middle)
* Student count ~ 1160

**Treasurer’s Report**

(Leah Nazworth reported)

* Budget review
  + Distributed latest budget
  + Not much to report at this point in the school year

**Secretary’s Report**

(Brad Lindsey reported)

* Membership: Mary Rantala
  + Mary reported that we have surpassed our budgeted goal of $3,000
  + As of September 30, 2018, we have 170 memberships (90 family, 60 individual, 20 teacher)
  + Still need some PTO committee members to join
* Volunteer: Mary Rantala
  + All volunteer information received thus far has been entered into an excel spreadsheet and distributed to various committee chairs. Mary has not been able to successfully upload it to drop box so she put a note in the Volunteer folder on drop box to contact her directly for access to the file.
* eBlast: Chris Campolmi
  + No updates here
* Website: Brandon Walsh
  + No updates at this time

**School & Staff Support Report**

(Sandy White reported)

* Staff Appreciation: Jasmine Jones & Andrea Vasaune
  + May need additional help in filling this role
  + October 26th – donuts for teachers
  + Trip planning – volunteer reached out to teachers to see where they needed help. At this point, none is needed, but she will reach back out as we get closer to trips
* Beautification: Allen Robinson & Judy Mayo
  + Grounds cleanup in November
    - Finalizing date
    - Chris will send eblast
  + Working on getting more trash bins
    - Could make this part of Eagle Scout project (building wooden trash garbage cans with plastic inserts)
    - Adrienne to reach out to get more information to see if this is possible
* Habitat & Garden: Kristin Dodd – Tarleton
  + Working on what to add for water feature
  + Want to take care of it before it gets too cold
* Teacher Grants: Sandy White & Morgan Cromwell
  + Awarded 2 grants
    - Cafeteria “refresh”
    - Art supplies to teacher for classroom
  + Two more requests have come in to be reviewed by Sandy
  + Send reminders to teachers every 6-8 weeks

**Parent & Student Support Report**

(Marina Badir reported)

* Student Recognition: Mary Rantala
  + Mary needs to know the # of children to buy donuts for
    - ~600
  + What is the scope of this role for graduation?
    - Supporting 8th grade teachers for “fever week”
      * Includes awards, popcorn day, pizza
      * Contact Beth Kennedy for more detail on how Mary can support
* Parent Engagement: Marina Badir
  + Hosted 1st coffee with Principal Bambauer
  + May have another in late January
* Scholarships: Vidya Prabaker
  + Teachers still identifying students in needs
* Critical Needs: Judy
  + Judy has stepped in for Jane Strader
* Back to School Packets: Tara Howard
  + Completed
* Hospitality: Morgan Cromwell
  + No updates
* Prospective Parents: Natalie Cochran
  + Need help with volunteers for Open House on November 8th
    - Send dates to Adrienne and she will work on volunteers
* Lost and Found: Tammy Hallihan
  + Guidelines sent out in eblast
  + A student has reached out to Tammy about using lost and found for coat donations

**Fundraising Report**

(Kara Deir reported)

* Direct Give: Hasty Millen
  + Going well, donations still coming in
  + Reminder in eblast each week
* Book Fair: Kara Deir
  + Book Fair went well but fell slightly short of last year’s amount
  + 2nd Book Fair will take place in March
* Community Partnerships:
  + Still no one for Community Partnerships
* Corporate Rebate and Spirit: Carmen Davis
  + Spirit Night 10/17 at California Pizza Kitchen
  + Communicated in eblast and in morning broadcast
  + Checking to see if it can be added in on the 10/17 morning broadcast as a reminder
* Spirit Wear: Elizabeth Salmon
  + Hoodies are in and will be available on 10/17
  + Advertised on eblast and will be added to morning broadcast
  + Spirit wear is sold each Wednesday
  + Working on ordering shirts for staff

**President Updates**

(as presented by President Adrienne Campolmi)

* Beautification Options
* Candy/Flowers
  + Mary created Sign-Up Genius
  + Candy and flowers covered until Christmas
* Bulletin Board
  + Adrienne put up bulletin board
  + Includes fliers about upcoming events and pictures
  + Working to get pictures of teachers with their students
* Festival
  + Still exploring festival/event ideas
    - Possibly have Movie Night for kids
      * Need appropriate level of adult supervision
    - Online Silent Auction
* Next meeting Tuesday, November 13th, hopefully offsite
  + Still exploring ideas

The meeting was adjourned at 7:02 p.m.

Submitted by Brad Lindsey, Secretary

***Attachments:***

*none*