**Randolph Middle School PTO**

**Board Meeting Minutes**

**December 11, 2018**

The Randolph Middle School PTO held a meeting of the PTO Board on December 11, 2018, in the RMS Media Center. President Adrienne Campolmi presided. Brad Lindsey served as Secretary. Dianne Crowther, and David Slater attended, as well as Board member Leah Nazworth, and Principal Brian Bambauer.

**Call to Order**

Adrienne Campolmi called the meeting to order at 6:05 p.m.

**Approval of Minutes**

There were not enough members present to approve the minutes from 11/13, so email will be sent

**Principal’s Report**

(Brian Bambauer reported)

* Perspective Parent meeting was rescheduled to December 18th due to weather
* 2nd round of water testing completed
  + 2 sinks with high levels of lead, 1 removed and 1 labeled appropriately
* No make-up date yet for December 10th snow day
* Winter Break Dec 19th – Jan 3rd

**Treasurer’s Report**

(Leah Nazworth reported)

* Updated budgeted presented
* Direct Giving is largest line item, and continues to come in after each eBlast
  + Matches have not yet come in
* Our Garden budget should have been listed as $600 instead of $900, so this has been corrected
* 6th grade scholarships were recently paid
* Teacher grants continue to come through

**Secretary’s Report**

(Brad Lindsey reported)

* Membership/Volunteer: Mary Rantala
  + No updates to report this month
* eBlast: Chris Campolmi
  + From 11/20-12/5, open rates were ~28%, with 1501 contacts
* Website: Brandon Walsh
  + No updates to report this month

**School & Staff Support Report**

(Sandy White reported)

* Staff Appreciation: Andrea Vasaune
  + Allison/Andrea hosted a popular and successful pie event for the staff in November. The front office folks were raving about the variety and assortment. November 30th: pies for staff
  + Allison / Andrea are hosting a holiday pasta luncheon for the staff on December 18th.
  + Andrea and Allison have resigned, so call for new Staff Appreciation lead will go out in eBlast
* Beautification: Allen Robinson & Judy Mayo
  + Allen continues to make a great deal of progress working through getting new trashcans for the school (at no cost to us). He is in the final stages of colors and RMS logo and will be working with Brian to finalize the look and then they will be ordered. Allen has reached out to determine what most important beautification items are
* Habitat & Garden: Kristin Dodd – Tarleton
  + No updates this month
* Teacher Grants: Sandy White & Morgan Cromwell
  + Grants are coming in
* Booster Club
  + Mary / Sandy / Morgan are superstar Boosters. Boys / Girls Basketball just participated for the first time in the Gatorade NBA Jr this past weekend. Girls are still in the tourney and play this coming weekend. Snap Raise fundraiser underway for winter sports.
  + Sports banners came in and will be installed soon.

**Parent & Student Support Report**

(Marina Badir reported)

* Student Recognition: Mary Rantala
  + We had a very popular and successful donut celebration on the football field last week for all A/B students. Over 700 students made the A/B honor roll. Mary Rantala had a car full of donuts and a group of volunteers to hand them out.
  + There will be another student recognition even in February after report cards come out
* Parent Engagement: Marina Badir
  + Marina is hosting an upcoming coffee on December 13th from 6-8 PM with a guest speaker from Southeast Psych on understanding your teens and social media
* Scholarships: Vidya Prabaker
  + Vidya has continued to work on scholarships
  + 6th grader WonderWorks scholarships received and paid (2 scholarships)
  + 7th and 8th grade scholarship applications are coming in
* Critical Needs: Judy
  + Judy is working on the critical needs packages. Gift Wrapping is taking place on December 17th from 10-1PM.
* Back to School Packets: Tara Howard
  + Completed
* Hospitality: Morgan Cromwell
  + No updates
* Prospective Parents: Natalie Cochran
  + Natalie is helping to host an open house for prospective parents on January 10th from 830-1030. This year we have had record numbers of prospective parents attend the open houses.
* Lost and Found: Tammy Hallihan
  + No updates

**Fundraising Report**

(Kara Deir reported)

* Direct Give: Hasty Millen
  + Over $21,000
  + Katherine Aldridge has agreed to handle matching
  + Sonya Ray has agreed to handle tax letters
* Book Fair: Kara Deir
  + Kara has done research on branching out in the area of the book fair and using other vendors and is working with Ms. Titlebaum on next steps
* Corporate Rebate and Spirit: Carmen Davis
  + Received check from IHOP
  + Waiting on CPK check to be sent (Carmen following up)
  + Chick Fil A spirit night be held in February
* Spirit Wear: Elizabeth Salmon
  + Sales have been slow, but there may be an opportunity to add this to the eBlast

**President Updates**

(as presented by President Adrienne Campolmi)

* Budget – critical to continue to provide your monthly budget forecast to the VP and VP reports to Treasurer (and PTO Exec Committee).
* President Elect and Nomination Committee - we need to identify a President Elect for 2019/2020 school year. President Elect will identify a nomination committee to put a board in place for the school year.
* Next PTO Jan 8th
* Prospective Parent Meeting: Jan 10th at 9:30 am

The meeting was adjourned at 6:33 p.m.

Submitted by Brad Lindsey, Secretary

***Attachments:***

*none*