

**Randolph Middle School PTO  
Board Meeting Minutes  
August 19, 2019**

The Randolph Middle School PTO held a meeting of the PTO Board on August 19, 2019 at the home of Brad Lindsey. President Brad Lindsey presided. Jody Para served as Secretary. Brian Bambauer, Kristen Hendrix, Morgan Cromwell, Allen Robinson, Annie Lord, Victoria Johnson, Allie Lemons, Elizabeth Salmon, Pilar Pohlheber

**Call to Order**

Brad Lindsey called the meeting to order at 6:20pm  
PTO voted for parent reps for SLT

**Principal's Report:**

Great response to back to school mailing response – collated in 2hours. Thank you for that as well as staff breakfast. Very appreciative. Lunch coming on Thursday – Salsarita's. New student orientation coming. May need help with that.  
Student agendas went out today.

Group went around and introduced themselves and what grade their student(s) were in.

**Approval of minutes:**

Brad will email minutes from June meeting out so we can approve.

**President's Report:**

PTO board needs to be member of PTO and sign code of ethics – we will have them available as well as email them. We need them back by our October meeting.  
Joining the PTO is being involved and actively participating in your child's school.

Thursday 8/22 – open house for new students and 6<sup>th</sup> graders from 2pm-4pm. Volunteers are needed. Spirit wear, membership/volunteer, agenda sale, direct give, booster club. We need volunteers both adults and students (7<sup>th</sup> graders and up).

Volunteers needed for 1<sup>st</sup> week of school – 8:45-9:15 daily to sell agendas/planners. Cash only.

For volunteer signup at Open House, we plan to review open positions to try and get some involvement.

Staff appreciation – breakfast was served Friday 8/16 from Panera. It was great. Thursday, 8/22 will be a lunch from Salsarita's.

8<sup>th</sup> Grade graduation – Brian is looking at options if this is something that will happen. This is something that hasn't happened in the past, but parents are inquiring. There is a space issue as well in addition to costs.

**Treasurer Report:** Brad presented budget on behalf of Leah

Is the PTO budget earmarked for something specific or is it just to cover operating expenses?

Leah couldn't be at the meeting but looks like we will have around \$22k in carryover instead of the \$14K listed. Will look into the carry-over to ensure the number is presented clearly.

**Committee Reports:**

Back to school packets –Kristen Hendrix - need help with collating and putting them together for 1200 on Friday at RMS.

Membership – Victoria Johnson - will have email signup at Open house for signups.

Direct Giving – Mary Hasty Millen - Looking for someone to help oversee/run Corporate Sponsorship. Mary hopefully has some volunteers that will work together on this.  
Volunteer

Spirit Wear – Elizabeth Salmon – Will have whatever inventory there available at Open house, but will also provide families with info on how to order on-line. Have moved to pushing on-line sales to try and help with inventory storage, etc. Using This, That and Other for help, since they work with a lot of school. When parents order on-line they have the option of having the order delivered to school or shipped to them (shipping will incur additional cost). Will need squares at Open House for payment.

Campus beautification – Allen Robinson - always looking for support and help for those days. Would like to look at ways to see how we can overcome the lack of help. Would like to look at lists of tasks or areas of attention and have people signup/or enlist people to find someone who will take on these tasks and they can do them at any time, on their own – versus doing them on a particular Saturday when people don't want to give a weekend day to clean. Allen proposed this idea and will work on how to present this so we can get signups. Moving into this year some attention needs to be given to the trees – we need to look at how we can plant more trees. In late October or early November – law firms and insurance firms will gather, and we are hopeful that RMS may be the school that is selected for this service project. Will keep everyone updated on this.

Booster Club – Morgan Cromwell – will have a tale at Open House for Booster Club. Volunteers are taken care of already.

**Additional notes:**

September 11 – is next PTO meeting – usually will be Tuesday, but for September it needs to be on Wednesday due to election.

Just to reiterate – Open House will need support. Please try and come and bring students to help as well. Volunteers, if you can get there around 1:30 that would be wonderful!

Brad will work on getting everyone access to dropbox. Also work with Brendon to update website with new info and Melissa Browkow to update email addresses.

Meeting adjourned at 8:31pm