**Randolph Middle School PTO**

**Board Meeting Minutes**

**October 8, 2019**

The Randolph Middle School PTO held a meeting of the PTO Board on October 8, 2019 in the media center at Randolph Middle. President Brad Lindsey presided. Jody Para served as Secretary. Brian Bambauer, Mary Hasty Millen, Pamela Ratliff, David Slater, Pilar Pohlheber, Leroy Moyer, Stephanie Norton, Allie Lemons, Kristen Hendrix, Diane Crowther, and TJ Singla were also present.

**Call to Order**

Brad Lindsey called the meeting to order at 6:02pm

**Approval of minutes:**

Brad made a motion to approve the minutes

Mary Hasty Millen 2nd the motion

Minutes were accepted and approved.

**Principal’s Report:**

CMS School Choice Enrollment Fair – Saturday, October 19, 2019 from 11 am – 3pm

Fall Picture day is Tuesday, October 22

Oct 22 evening – hosting IB Highschool parent information session from 6pm-7pm in Media Center.

Spanish Parent night, Thursday, November 7 – support to help Spanish speaking parents

Honor Roll Celebration is November 12 – celebrating A and A/B honor roll students.

Still not fully staffed but working on filling 2 positions. Having trouble finding Science teachers

Buses are better but taking longer than anticipated. Myers Park is running late. They are getting new supervisor and are revamping their system. Hoping it will flow better. Pam has seen it improving. Slow improvements. Pam talks to someone in transportation every day.

**President’s Report:**

Things have calmed down a little from the 1st month of school. We got a decent number of sign ups from curriculum night and open house.

Community Partnership – started last year a Sponsorship Program. LY it was documented out what sponsorship levels mean.

Mary Hasty said she saw possible new Chairs and helped with explaining that the program is new and they can create what they want. Not sure if they will be able to do it. Suggested putting a weekly blast out in the enewsletter as well inviting parents to give who have small businesses. Leroy Moyer volunteered at the meeting to take the role as the Chair for this committee with is HUGE and wonderful. Thank you, Leroy!

**Treasurer Report (Brad reported for Leah Nazworth):**

Membership a bit over by $29 so far.

Direct give is currently at $14,005

Spirit wear at $1234 – budgeted $1000

Brian Bambauer noted that Student planners have now broken even.

**Committee Reports:**

SECRETARY (Jody Para) – no update

Membership (Jody reported for Victoria Johnson)–

* Memberships continue to trickle in. I am maintaining a list and sending updates to Elizabeth to add to the newsletter list.
* At some point this year I would like to make this function available on the PTO website so we can eliminate a lot of the paper forms and checks. It should be fairly easy.
* What should I do with the final membership list - I don't think I yet have access to the dropbox folders.

 Volunteer – Allie Lemons – will help with finding volunteers if you need it. Will update the list and remove Book Fair if a lot are not needed.

Eblast – Brad reported Elizabeth Salmon – got in touch with Margorie Flick who handles the FB page for the school. Will start updating FB page with details from eblast to ensure we are not missing people. Some people are not getting the eblast, so we need to see if there is something going on internally. How many people are receiving vs opening, etc.

Website – Jody reported for Brendan Walsh - All emails should be updated on the website

SCHOOL & STAFF SUPPORT: TJ Singla

Staff Appreciation–Stephanie Norton – nothing really new since beginning of school breakfast and lunch. Trying to stop in often and check but will keep connected with Brian. Looking at gift cards. Gift cards will be going out in December this year vs beginning of the year like last year.

Campus Beautification (Allen Robinson)– TJ for Allen – no update to speak of but there are things in the works.

Teacher Grants – TJ report for Morgan Cromwell – Have 3 requests right now. Just want to make sure teachers know it’s available so Brian suggested just sending out info every now and then.

PARENT & STUDENT SUPPORT: Pilar Pohlheber – no update just wondering how Scholarships work. Diane explained it focuses on helping for the overnight field trips for each grade.

Back2School packets –Kristen Hendrix. No update

Scholarships – (Vidya Prabhake- not present) no update – biggest need will be Disney for 8th grade.

Prospective Parents (Pilar reported for Ann Manning)– Nov 14, Nov 21, Dec 12, Dec 17 and Jan 16

FUNDRAISING: Still looking for VP of Fundraising.

Book Fair (Brad reported for Kathryn King)– sales were just over $5500 – want to take all profits in scholastic dollars. Next book fair is Feb 24-28. Not as many volunteers are needed now as in the past.

Community Partnerships – still looking for a chair for this – can maybe look at combining with Corporate Sponsorship. Corporate Sponsorship

bronze – sticker on existing Randolph communication.

Silver – recognized as donor on eblast and link on PTO website.

Gold – logo on banner in carpool line, but you have to provide banner – plus bronze and silver, etc.

Lost & Found – Brad for Tammy Halihan - no report but staying on top of it.

Direct Giving (Mary Hasty Millen)– Learning how to log corporate pledges & donations. Allie has helped send out tax letters, so thanks to her. Next, after tax letters, go in and redo all website info with each matching donor. Would like to start working/training someone to take over next year. TJ said she would take over next year!!!

Student Recognition – Brad reported for Sonya Snowden – Doughnut on Nov 12.

Parent Engagement – Brad reported for Mamadou Diallo -no update to share

Critical Needs – Brad reported for Annie Lord– meeting with Counselor next week.

Spirit Wear – Brad reported for Elizabeth Salmon – directing folks to the website to order.

Athletic Booster Club – Brad reported for Morgan Cromwell – fall season under way – each team has their own budget. Team picks for banner has happened or will happen. Looking for parents who will continue to run this program.

Next meeting is November 12 – at 6pm in the Media Center at Randolph.

Meeting adjourned 6:43 pm.