**Randolph Middle School PTO**

**Board Meeting Minutes**

**November 12, 2019**

The Randolph Middle School PTO held a meeting of the PTO Board on November 12, 2019 in the media center at Randolph Middle. President Brad Lindsey presided. Jody Para served as Secretary. Brian Bambauer, Mary Hasty Millen, David Slater, Ann Manning, Leroy Moyer, Stephanie Norton, Allie Lemons, Allen Robinson, Annie Lord, and Leah Nazworthwere also present*.*

**Call to Order**

Brad Lindsey called the meeting to order at 6:02pm

**Approval of minutes:**

Brad made a motion to approve the minutes from the October 8th meeting.

Annie Lord 2nd the motion

Minutes were accepted and approved.

**Principal’s Report:**

First round lottery opened Monday. Should have gotten student assignment letter. Moved PTO doughnut celebrate to next Tuesday, Nov 19 at 2pm.

1st open house is this Thursday evening. Remember we changed the Nov 19th open house to November 21st. All calendars should be updated, but some parent calendars may still have the old date.

Thanksgiving holiday coming.

8th Community Project rolling out next Monday – they will review the project and put plans together to implement. Students get put into small groups of 3-4 and assigned to teacher as “mentor”. They will meet as group with mentor 7 different times during the year. Schedules are adjusted to accommodate. More info on IB website.

Winter sports try outs this week – Basketball and cheerleading.

Thank you for ALL the candy! Plenty for now.

**President’s Report:**

Worked with IB to work with Randolph’s application as top IB – submitted on Friday with letter from PTO.

Need to look at Scholarship - $7K in the budget for scholarships. It looks like it will be depleted for Disney. Last year we only had a handful of students apply, while this year we’ve had 32. We have decided to use whatever funds available there for these 8th grade students.

Leroy has taken over the Corporate Sponsorships this year – we’ve talked about any money that comes in from this to help with student scholarships for future. We can even let these companies know that the money they provide will support students with field trips. We can look into our payment system for trips to see if we can add a place where families have the option to contribute more to assist with other students.

**Treasurer Report (Leah Nazworth):**  trending similar to last year regarding donations coming in. Still need to push for direct donations to make our budget. Direct Donations needs to bring in another $15K.

**Committee Reports:**

SECRETARY Jody Para – no update

Membership (Victoria Johnson)– no update

Volunteer – Allie Lemons - nothing new here. Sign up for open houses just like book fair is coming to PTO but no one is following up, since these are areas that are handled by staff. We need to make sure if parents are signing up that we communicate back to them that we either need them or not. Brian said that we shouldn’t have done a separate ask for parents to help with tours, since that’s something students do. PTO should be handling the food and beverage along with a few parents who can help with tours if needed, for late arrivals. Brian will work on fixing this moving forward.

Eblast – Jody reported (Elizabeth Salmon) No new issues although some people continue to have problems receiving the email, most likely because their email server is filtering it as spam. I would like to connect with whoever manages the RMS Facebook page and have the Eblast post there each week as a way to reach more people. – Reach out to Margorie Frick.

There’s also some outdated info esp around Direct Give – Mary to get with Elizabeth to fix.

Website –(Brendan Walsh) – Open house dates are in PDF format and were uploaded.

SCHOOL & STAFF SUPPORT: (TJ Singla)

Staff Appreciation–Stephanie Norton – eblast asked for candy and LOTS came in. Kcups and pound cake on work day last week for teachers & staff. For Thanksgiving – ask parents to drop off pies again? Open to new suggestions. We will do signup for certain number of each type of pie.

Dec 13 for luncheon – working on menu. Roasting company has catering out of Rock Hill for $12.50 per person – protein, 1 side, drink and dessert and corn bread. Also look at Publix and Capishe.

Gift cards – looking at purchasing those for teacher gifts.

Campus Beautification Allen Robinson– United Way is not going to be able to assist us for now. This week will publish the list of “projects” for volunteers to sign up. Looking at the mechanics of how that will run. Will get list to Elizabeth to run in eblast. Asking for those projects to be done by end of the month and can students can use for project hours.

Family reached out about handling the flower bed at the front and it looks great! Maybe look at way to publicly thank you.

We really need expertise so any resource that we can find that would help us with how to fix landscape issues – we would really appreciate someone who run a hardscape company to assist us.

Teacher Grants –(Morgan Cromwell) – awards maybe 5-6. Ms. Garcia received a reading nook in her room. Leah can send a list so Mary can include in eblast.

PARENT & STUDENT SUPPORT: Pilar Pohlheber –

Back2School packets –Kristen Hendrix. Done.

Scholarships – (Vidya Prabhake-) - Disney is really the only area that is needed.

Prospective Parents Ann Manning– Sarah G handles the sign up so we need to see if PTO should really take it over. Ann will take care of pizza for kids for open house.

FUNDRAISING: Still looking for VP of Fundraising.

Book Fair (Kathryn King)– no update

Community Partnerships – Leroy Moyer – Created new form to be able to provide to possible sponsors. Changed sponsorship levels from Gold, Silver, Bronze to Friend, Contributor, Scholar, Randolph Raider.

At the moment, we don’t have a banner, but we can easily get one done. Would like to do a banner for each sponsor. For school-wide events we have concerts twice a year – can print list of sponsors on programs for these events (band, dance, etc). Need to know how many people get the eblast. Also, we can allow them to post on our Facebook page if they pay.

Lost & Found –(Tammy Halihan) – going strong.

Direct Giving Mary Hasty Millen– caught up on tax letter and logging everyone. Dollar amount people are giving is up. Look at when Brian can make phone call to ask for contributions.

Student Recognition –Sonya Snowden – Doughnut on Nov 19. Date changed due to weather.

Parent Engagement –Mamadou Diallo -no update

Critical Needs –Annie Lord– critical time of critical needs. This is very confidential. 12 Students are selected by counselors. Bring in parents who really don’t know what they will be doing. We will be providing Christmas for these families. Looking to see how we can handle this since gifts are specific and counselors wants students to get specifics, so we need to some help. Counselors don’t tell us anything. Wrapping party will be Dec 18 during school hours. Will put info into eblast for help.

For Disney trip - Counselors mentioned there’s a need to provide meals for students who receive scholarships. Brian said there’s been an audit so Visa cards don’t necessarily mean that they get food – since they can use it on anything vs. just food. They are looking at a meal card at the parks instead.

Spirit Wear – Jody reported for (Elizabeth Salmon) – Sales on the new online store have been somewhat slow but steady.  The office staff tells me that students and parents are still asking about an in-school store, although mostly they are aware that we've moved online. Our existing stock of spirit wear was pretty well depleted at the back-to-school events, so to do an in-person sale we'd need to purchase new stock.  We could consider doing this for big events like the rising sixth grader registration night in the spring, but I don't think it would be worth it to go back to a regular weekly in-school store. Also, I've had some requests from counselors for donated spirit wear items to use as contest prizes, behavior incentives, etc.; I have long-sleeved shirts but for anything else we'd need to purchase off the website. There is not a way to do gift certificates for the online store.  Apparently, they can do discount codes (something like "Enter the code “raidersales” for 20% off your order") so I might try doing an end of year sale in June.

Counselors have Raider Bucks -anything we have they would love to give away. In the past we’ve given them spirit wear to give away. In the future maybe Critical Need budget should include some funds for give away spirit wear. Looking for smaller items as well – for weekly giveaway.

Brian suggested breaking out a new line for “student recognition” more about Raider Store and Counselor.

Athletic Booster Club –(Morgan Cromwell) – things are running smoothly.

Next meeting is December 10 – at 6pm in the Media Center at Randolph.

Meeting adjourned 7:18PM\_.